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March 5, 2003

MEMORANDUM

TO: Council Members

FROM: Lynn Palensky

SUBJECT: Salmon Subbasin - Subbasin Planning Contracts

Proposed Action

Staff recommends that the Council authorize the Executive Director to negotiate three contracts to develop a subbasin plan for the Salmon Subbasin, based on the proposal jointly submitted by the Shoshone Bannock Tribe (SBT), Nez Perce Tribe (NPT) and the Idaho Department of Fish and Game (IDFG) and pursuant to the Council's Master Contract for subbasin planning with Bonneville. The Idaho Subbasin Planning Steering Committee has reviewed the proposal. The contracts will not exceed the following costs:

1. Shoshone-Bannock Tribe - \$150,000
2. Nez Perce Tribe - \$150,000
3. Idaho Department of Fish and Game - \$100,000 (from Level II Technical Budget)

Background

The Salmon Subbasin, part of the Mountain Snake Province in Idaho, is divided into what are commonly referred to as the Upper and Lower portions of the subbasin by a Wilderness Area. The Middle Fork Salmon River drainage will generally divide upper and lower planning efforts. Given the differences in geography and land use between the upper and lower portions, the Level II approved a tri-lead entity approach for plan development. The SBT is designated as the lead entity in the Upper Salmon and will subcontract with the Upper Salmon Watershed Project for outreach activities. The NPT is the lead in the Lower Salmon. IDFG is the lead on the assessment products in both portions. Also for consistency, the two tribes anticipate contracting with the same consulting firm to coordinate both Upper and Lower planning activities.

Schedule and Budget

The final Salmon Subbasin Plan will be submitted to the Council by May 28, 2004. The funding for the three Salmon Subbasin contracts will not exceed for \$400,000 for FY03/04.

Salmon Subbasin Plan Work plan

**Nez Perce Tribe, Shoshone-Bannock Tribes and
Idaho Department of Fish and Game
March 2003**

APPLICATION CERTIFICATION AND TRANSMITTAL

To: Northwest Power Planning Council
851 SW Sixth Avenue, Suite 1100
Portland, OR 97204
Attn: Contracts Officer

From: Gregg Servheen
Wildlife Program Coordinator
Idaho Department of Fish and Game
P.O. Box 25
600 South Walnut St.
Boise, ID 83707

Contact Person: Gregg Servheen, Wildlife Program Coordinator, Idaho Department of Fish and Game
Phone: 208-334-3180

Request:

The Idaho Department of Fish and Game is designated as the lead entity and requesting funding from the Northwest Power Planning Council for the development of the Salmon subbasin assessment and in accordance with such funding conditions as required by the Council.

Project Name: Salmon subbasin assessment

Subbasin: Salmon
Province: Mountain Snake

Certification:

I certify that to the best of my knowledge, the information provided in this application is true and correct and that the financial assistance requested will be utilized only for the purpose of carrying out the activities described in the attached statement of work.



Authorized Representative _____

Signature

Date

Printed Name and Title: Gregg Servheen, Wildlife Program Coordinator, Idaho Department of Fish and Game

APPLICANT/ORGANIZATION INFORMATION

Province name: Mountain Snake Subbasin name: Salmon

Organization name: Idaho Department of Fish and Game

Type of organization: State Department of Fish and Game

Mailing Address: P.O. Box 25,
600 South Walnut St.

City, State, Zip: Boise, ID 83707

Telephone: 509-527-3285

Email address: gservheen@idfg.state.id.us

Organization purpose and legal status:

MISSION

The Idaho Department of Fish and Game mission and charter in Idaho Code, Section 36-103, states:

All wildlife, including all wild animals, wild birds, and fish, within the state of Idaho, is hereby declared to be the property of the state of Idaho. It shall be preserved, protected, perpetuated, and managed. It shall only be captured or taken at such times or places, under such conditions, or by such means, or in such manner, as will preserve, protect, and perpetuate such wildlife, and provide for the citizens of this state and, as by law permitted to others, continued supplies of such wildlife for hunting, fishing and trapping

Contract contact information:

Project Contract Administration Representative: Gregg Servheen, Wildlife Program
Coordinator, Idaho Department of Fish
and Game

Mailing Address: P.O. Box 25
600 South Walnut St.

City/Town: Boise

State, Zip: Idaho 83707

Email address: gservheen@idfg.state.id.us

Telephone: 208-334-3180

Salmon Subbasin Plan Work plan:

Lower Subbasin, Upper Subbasin and Assessment

Project Overview and Purpose

Subbasin planning for the Salmon Subbasin aims to identify and evaluate the importance of factors affecting fish and wildlife populations and habitats, to define a vision and biological objectives for fish, wildlife, and habitats, to establish strategies to meet those objectives, and to define research and monitoring strategies to measure progress. This work plan outlines a plan of action to guide the development of the Salmon Subbasin Assessment, Inventory and Plan.

The plan will be used to aid recovery for species listed under the Endangered Species Act and will be evaluated for consistency with the Clean Water Act, federal treaty and trust responsibilities with Native American Tribes, and the Council's 2000 Fish and Wildlife Program. The subbasin plan will serve as a building block in developing an ESA recovery plan and will follow guidance in NOAA Fisheries' Local Recovery Plan Guidelines insofar as they are provided to the Lead Entity by NOAA Fisheries and/or do not impose work on the Lead Entity beyond what is in the Technical Guide for Subbasin Planners. The plan will be submitted to the Northwest Power Planning Council (Council) as a recommendation for adoption into the Council's Fish and Wildlife Program. The Salmon River Subbasin Plan will follow the subbasin planning guidance set forth in *Technical Guide for Subbasin Planners* (NWPPC Council Document 2001-20).

Organization

Idaho Level II decided to split the Salmon Subbasin Plan into three distinct components, each with their own lead. There will be three contracts for this subbasin: **IDFG will be the lead entity responsible for the completion of a subbasin assessment and inventory for the Salmon River Subbasin.** **The Nez Perce Tribe (NPT) will be the lead entity responsible for developing the portions of the plan for the Lower Salmon Subbasin;** **the Shoshone-Bannock Tribes (SBT) will be the lead entity responsible for developing the portions of the plan for the Upper Salmon Subbasin.** The Middle Fork Salmon River drainage will divide upper and lower planning efforts. Some overlap may occur, which will require communication and integration between the two efforts. Both the **NPT** and **SBT** will be responsible for assuring that this communication and integration occur. The **NPT** and **SBT** will also be responsible for public involvement activities for the project. The three lead entities will be responsible for coordinating and integrating efforts into a single, unified plan submitted to Council.

Lead Entities

Idaho Department of Fish and Game (IDFG) will serve as the lead entity and fiscal agent for the assessment and inventory portions of the subbasin plan, and will manage the contract with the Council. IDFG's mission and charter in Idaho Code Section 36-103

states: All wildlife, including all wild animals, wild birds, and fish, within the state of Idaho, is hereby declared to be the property of the state of Idaho. It shall be preserved, protected, perpetuated, and managed. It shall only be captured or taken at such times or places, under such conditions, or by such means, or in such manner, as will preserve, protect, and perpetuate such wildlife, and provide for the citizens of this state and, as by law permitted to others, continued supplies of such wildlife for hunting, fishing and trapping.

Program leadership and support for the development of the Salmon Subbasin Assessment will come from the IDFG's Natural Resources Policy Bureau in Boise. This Bureau provides program leadership on technical assistance and collaborative solutions to fish and wildlife management issues in the state and region as well as in fish and wildlife planning. Its resources include Idaho Fish and Wildlife Information System (IFWIS) and the Conservation Data Center; allowing storage, display, queries, analysis, and development of statewide, regional, and watershed fish and wildlife-related information using spatial and database resources.

For this project, IDFG will hire dedicated staff to coordinate and develop the assessment and inventory for the Salmon Subbasin. IDFG will detail an experienced fish biologist and an experienced wildlife biologist to act as subbasin assessment team leaders. They will form and coordinate the interagency technical teams required to complete and review the assessment. IDFG will hire a GIS analyst and data coordinator to provide data development and analysis for the subbasin assessment. These three staff will coordinate the assessment process, including developing the assessment and inventory. Gregg Servheen, the Wildlife Program coordinator in the Natural Resources Policy Bureau, will oversee the subbasin assessment contract and effort within IDFG.

Nez Perce Tribe (NPT) will serve as the lead entity and fiscal agent for the planning effort for the Lower Salmon Subbasin, managing the contract with the Council and contracting for other services, as required, to prepare the subbasin plan. The NPT is governed by the Nez Perce Tribal Executive Committee (NPTEC), which governs or co-manages over 13.5 million acres across Idaho, Oregon, and Washington, including the lower two-thirds of the Salmon River Subbasin. The Nez Perce Tribe has extensive treaty rights throughout the lower two-thirds of the Salmon River Subbasin, and has worked for decades to manage and improve treaty resources, especially fish and wildlife habitat through the Nez Perce Tribe Department of Fisheries Resources Management (NPT/DFRM). Ira Jones will be the Contract and Project manager for the NPT. The NPT will oversee the contractor (ecovista) in the planning effort in the lower Salmon Subbasin, including development of all portions of the plan and public involvement. Ira Jones will keep the Nez Perce Tribal Executive Committee and the Idaho Level II informed of progress on the project, and will interact with the Council and state policy teams to represent the project. In addition, the NPT has considerable technical and information resources for this subbasin, which will be integrated into the effort as required. The NPT will have two staff persons working on the project: Felix McGowan, Watersheds, will help develop and coordinate a Planning Team for the Lower Salmon

Subbasin; and Angela Sondenaa, Wildlife, will work on the wildlife portions of the plan as a project team member.

Shoshone-Bannock Tribes (SBT) will serve as the lead entity and fiscal agent for the planning effort for the Upper Salmon Subbasin, managing the contract with the Council and contracting for other services, as required, to prepare the subbasin plan. The SBT interest and authority in fish, wildlife and natural resources lies first and foremost within the Fort Bridger Treaty of 1868. The Fort Bridger Treaty reserves the right for Tribal members to hunt on unoccupied lands of the United States. This right to hunt, fish and gather implicitly includes the right to manage the resources for future generations, as the SBT have done for centuries in the Salmon River. The Constitution and Bylaws provides the Tribes with the mechanism to establish Tribal laws, via ordinances and resolutions, through which we carry out our governance functions. The 1975 Game Code, the Land Use Ordinance (1977), the Fort Hall Water Agreement (1990), and the Snake River Policy are all vehicles the Tribes use to regulate natural resource conservation and protections. Chad Colter, Coordinator of the SBT Fish & Wildlife Department, will be the Contract and Project manager. The SBT will oversee the contractors in the planning effort, including developing all portions of the plan and public outreach in the upper portions of the Salmon Subbasin. Chad Colter will keep the SBT Fort Hall Business Council and the Idaho Level II informed of progress on the subbasin plan, and will participate in the Planning and Technical Teams.

Sub-Contractors

Ecovista

The **Nez Perce Tribe** and **Shoshone-Bannock Tribes** will subcontract with ecovista for services to carry out the planning effort. Ecovista will write all plan components. The subbasin coordinator (from ecovista) will be Darin Saul, who will work in coordination with **Ira Jones from the NPT** and **Chad Colter from the SBT**. The coordinator's responsibility is to provide leadership through the process, to serve as a contact point, and to coordinate communication between the various players. Ecovista staff will work closely with the Planning Teams and the Technical Team to compile, edit and write the draft plan. They will also participate in the Technical Team to facilitate continuity between the assessment, inventory and planning portions of the project. Ecovista's experience and capabilities are described on its website at www.ecovista.ws. Ecovista will coordinate the planning work for both lower and upper portions of the subbasin, except for coordinating planning meetings and public outreach in the upper subbasin. Ecovista will coordinate with the Upper Salmon Basin Watershed Project, to ensure consistency in meeting coordination and outreach efforts in the two portions of the subbasin, and will attend planning meetings in the upper subbasin as part of writing the plan for the entire subbasin. Ecovista will organize the Planning Team for the lower subbasin and will work with the Technical Team, to be organized by IDFG, on planning tasks.

Upper Salmon Basin Watershed Project (USBWP)

The [Shoshone-Bannock Tribes](#) will sub-contract with the Upper Salmon Basin Watershed Project to organize the Upper Subbasin Planning Team and to carry out public outreach in the upper subbasin. The USBWP will utilize the existing Advisory and Technical Committees of the Model Watershed Project, initiated by the Northwest Power Planning Council in 1992 to improve Chinook salmon and steelhead habitat in the Lemhi, Pahsimeroi, and East Fork of the Salmon River watersheds. The Model Watershed Project was formally changed to the Upper Salmon Basin Watershed Project in 2001 to include the North Fork and Yankee Fork Salmon Rivers, as well as the mainstem of the Salmon River, in its habitat restoration efforts.

Planning Teams

Two Planning Teams will be coordinated as part of this project. [In the lower subbasin the NPT, in collaboration with ecovista, will organize a planning team modeled on the Clearwater Policy Advisory Committee. In the upper subbasin, the Shoshone-Bannock Tribes will work with the existing Upper Salmon Basin Watershed Project to coordinate a planning team for the upper subbasin.](#) Planning Teams members will be responsible for coordinating information input, communication with, and acceptance of the subbasin plan by their respective organizations. Meetings will be held on a monthly basis, and will be open to the public. The teams' primary responsibility will be to help guide the public involvement process, to participate in developing the vision, reviewing the biological objectives and strategies (which are developed from hypotheses generated from the assessment), and to prioritize subbasin strategies. Regular communication and input between the members of the planning teams throughout the planning process is critical. [Members for the Lower Subbasin Planning Team will be recruited from land managers and stakeholder groups active in the lower subbasin, including representatives from government agencies with jurisdictional authority in the subbasin, fish and wildlife managers, and private landowners. The method of arriving at agreement/consensus for the lower subbasin management plan portion of the project will be decided at the first official planning meeting. It is anticipated that a "can live with" form of consensus decision making will be adopted that seeks consensus if possible and in most cases, but that allows for following majority decisions if the minority can "live with" it. In cases of severe, irreconcilable disagreement about an issue, multiple positions will be noted in the plan. The Upper Subbasin Planning Team will utilize the existing structure, membership and methods of the USBWP.](#)

Technical Team (TT)

[IDFG is responsible for the development and coordination of the Technical Team. The Technical Team will be responsible for reviewing plan components as they are completed and to provide recommendations for improvement as necessary. The Technical Team will be comprised of scientific experts as well as key members of the Planning Team. Their primary responsibility will be to analyze scientific data as part of the subbasin assessment, and they will have the biological, physical, and management expertise to refine, validate, and analyze data that will inform the planners as they develop the management plan. The Technical Team will meet regularly during the development of the plan.](#)

Project Schedule and Deliverables

Schedule for Salmon Subbasin Assessment and Inventory Tasks

Salmon Subbasin Assessment Schedule of Tasks	2003												2004											
	01	02	03	04	05	06	07	08	09	10	11	12	01	02	03	04	05	06	07	08	09	10	11	12
Overview Done																								
Overview Review Done																								
Focal Species Characterizations and Status Done																								
Existing Conditions Done																								
Ecological Relationships Done																								
Limiting Factors Done																								
Interpretation and Synthesis Done																								
Assessment to Level 2																								
Inventory Done																								

Schedule for Salmon Subbasin Plan

The planning process is expected to begin in March 2003 and will conclude May 2004. The planning portions of the project will start slowly, largely focused on coordination and public outreach work for the first six months. During the next 8 months the bulk of project work, including most of the writing will be completed. The final subbasin plan will be submitted to the Council for review for adoption into the program in May of 2004. The project will continue for another six months after submission to respond to comments by the ISRP, the Council and the public. We expect the following schedule:

At end of 2 months	Complete public kick off meetings and organization of Planning Teams
At end of 6 months	Complete Vision Statement for Lower Salmon Subbasin (September 2003)
At end of 8 months	Complete public involvement activities focused on vision (November 2003)
At end of 9 months	Complete Biological Objectives and Strategies draft for Planning Team review (December 2003)
At end of 11 months	Complete a public review draft of the plan (all components of plan). Since the plan will be a work in progress, members of the Planning and Technical Teams will be seeing drafts throughout the process (February 2004).
At end of 14 months	A completed final version of the plan will be submitted to the Council by May 28, 2004.

Tasks and Major Sub-tasks

Start Up: The process will begin upon signing of the contracts ([Assessment](#), [Upper Salmon subbasin plan](#), [Lower Salmon Subbasin Plan](#)) with the Council. Each contract will be administered separately by its lead entity. Each contract will have an internal project management tracking and accounting system.

The basic approach will be to prepare chapters of the assessment and plan in cooperation with and with review by the Planning Teams and Technical Team. Additional work will be completed in response to Planning Team and Technical Team recommendations. Public outreach and involvement will be built in at every stage of the planning process. The drafts of the plan will be submitted to the Idaho Level II group for review prior to finalizing the entire plan (during the February 04 public review period).

Assessment

The Salmon Subbasin Assessment will be based on existing data and information with synthesis of information through modeling. IDFG will compile available wildlife and fisheries information and develop aquatic modeling in cooperation with the Technical Team for both the upper and lower portions. IDFG will work with the Technical Team to assemble existing data needed for a refined modeling of Salmon subbasin fish and wildlife species and habitat and will use model results to analyze habitat capacity and limiting factors.

1. **Subbasin Overview:** IDFG will work with the Technical Team to compile existing data, plans, assessments and reports on the Salmon River subbasin. Working with this information, IDFG will prepare the subbasin description for review by the Technical Team. The overview will describe the geography, land ownership, biological and environmental situation in the subbasin. The regional context for the subbasin will be described. IDFG will work with the TT to compile more detailed wildlife population and habitat information, and work to identify wildlife data gaps or necessary research. The overview will be completed by 5 months (August 2003).
2. **Species Characterization and Status:** IDFG will identify the focal species based upon ESA and state sensitive species lists, cultural importance, life history, habitat associations, and key ecological functions. The list will be reviewed by the TT. Based upon the list of focal species, IDFG will delineate and characterize each species and the habitat conditions needed to ensure long-term sustainability in the subbasin. Information about out-of-subbasin effects and assumptions for each focal species will be integrated into this section. This step will be completed by 5 months (August 2003).
3. **Environmental Conditions:** IDFG will develop the description of existing conditions in collaboration with and with review by TT members. This description will be reviewed by the Technical Team to ensure that it accurately

provides a benchmark of the present situation. The description of existing conditions will be completed by 7 months (October 2003).

4. **Ecological Relationships:** IDFG will work with the TT to prepare a written assessment of habitat population interactions for the focal species. This section will address key functional relationships, processes and functions of the focal species. IBIS and other resources will be used as appropriate during development of this section. This section will be reviewed by the Technical Team and completed by end of 7 months (November 2003).
5. **Limiting Factors and Conditions:** Based upon modeling and analysis of environmental conditions and ecological relationships, IDFG and the Technical Team will identify limiting factors and conditions that inhibit the ecological processes needed for sustainable populations of the focal species. The limiting factors and conditions section will be reviewed by the Technical Team. The analysis of limiting factors and conditions will be integrated with work on ecological relationships. Both the description of ecological relationships and limiting factors would be completed by end of 6 months (September 2003).
6. **Interpretation and Synthesis:** Key assumptions will be stated and the key factors that impede optimal ecological function and biological performance for the focal species will be identified. Near term opportunities will be identified based upon areas that are high priorities for protection and high priority areas for restoration. Interim strategies and actions will be described and prioritized. The TT and PT will review this work. The interpretation and synthesis section will be completed by 11 months (February 2004).

The entire draft assessment will be completed by 11 months (February 2004) and will be included in the public review process for all assessment, inventory and plan components.

Inventory

Inventory of Existing Projects and Past Accomplishments: While the assessment is being developed, IDFG will work with the Planning and Technical Teams to prepare the inventory of existing activities per the *Technical Guide for Subbasin Planners* for both the upper and lower portions. Current management strategies and restoration projects, completed or ongoing, will be briefly summarized. All Planning and Technical Team members and other organizations involved in restoration work will be interviewed or surveyed. The inventory will be reviewed by both the Planning and Technical Teams. IDFG will analyze the Inventory along with the Assessment to determine program and project gaps detrimental to achieving Plan objectives and strategies. This information will be reviewed by the Technical and Planning Teams. The inventory itself will be completed by February 2004.

Management Plan (lower subbasin)

Start Up: Coordination and oversight of the contract and work for the lower subbasin portions of the plan will be carried out by Ira Jones (NPT). Ecovista will organize and implement presentations introducing the subbasin planning process in local communities within the lower portions of the Salmon Subbasin, including Grangeville, McCall, and Riggins. Ecovista will publish articles in the local community papers and meet with elected officials to inform them of the beginning of the planning process and to solicit participation. NPT and ecovista will assemble and coordinate the lower subbasin Planning Team (PT).

Vision for the Subbasin: Ecovista will facilitate a process whereby the Planning Team develops a vision that describes the desired future condition of the subbasin. The vision statement will be completed and available for public review by the sixth month of the project.

Biological Objectives: Ecovista and the Technical Team will develop biological objectives and strategies based on the limiting factors and hypotheses generated in the assessment. The biological objectives will explain how the limiting factors will be addressed and describe and quantify the resulting changes in biological performance of focal species. The biological objectives will be developed by ecovista in coordination with and with review by the Technical Team, and at a minimum, will incorporate ESA recovery goals for salmon and steelhead. Economic and social objectives, as appropriate, will be developed by the lower subbasin Planning Team. Strategies will provide the basis for which actions can be developed in the future. Ecovista and the Technical Team will develop the initial proposed strategies, and the Planning Team will review them for necessary adjustments. The strategies will be directly linked to achieving the biological objectives. A data gap strategy will be included to ensure that any data gaps identified in the planning process are filled.

Prioritized Strategies: The Technical Team and Planning Team will be involved in prioritizing the strategies and determining implementation sequence. The strategies will be directly linked to achieving biological objectives. A data gap strategy will be included to assure that any data gaps identified in the planning process are filled.

Consistency with ESA/CWA Requirements: The Nez Perce Tribe and State of Idaho (OSC) in conjunction with Ecovista and IDFG will work with the USFWS and NMFS to evaluate consistency with ESA requirements and with IDEQ to determine consistency with Clean Water Act requirements. The plan will explain how the objectives and strategies are integrated with recovery goals for listed species and TMDL implementation plans.

Research, Monitoring, and Evaluation: Research needs will be identified to ensure that critical assumptions in the analysis are addressed and data gaps filled. Additionally, monitoring and evaluation needed for improved decision making will be identified. This portion of the plan will be developed by ecovista in collaboration

with the Technical Team, and will be reviewed by the Planning Team to ensure that it meets decision making needs and priorities.

Public Involvement

Ecovista will design and manage the public involvement component of the project in the lower subbasin, under the guidance of the Planning Team. The primary public involvement tools will include individual interviews, focus groups, public presentations and meetings, a newsletter and a website. Ecovista will be responsible for the following tasks in the lower subbasin.

- A public kick-off meeting will be held to introduce the public to the project, to outline expected project goals and milestones, and participation process. This meeting (actually three meetings with similar content) will be held in Grangeville, Riggins and McCall in the lower subbasin.
- Interviews of individuals recognized as leaders in public opinion will be conducted to scope out issues and to prepare participant lists and activities for the focus groups. The Planning and Technical Teams will provide the initial list of people to be interviewed.
- Focus group meetings will be held (one each in Grangeville, Riggins and McCall) to identify stakeholder perceptions of issues and possible solutions in the subbasin. The focus groups will be composed of individuals identified by the lower Planning Team and through a chain referral process during individual interviews. In the chain referral process, during each interview names of individual people or groups who would be important participants in public involvement are solicited. The list of names is considered complete when, after talking to a number of people, the group of people identified is repeated frequently and no or very few new names are given.
- Vision Statement Public meetings (one each in Grangeville, Riggins and McCall) targeting the public or specific public groups (i.e. organizations, service clubs, etc.) will enable individuals to hear and see information, talk to Planning and Technical Team members, and ask questions and provide input into the planning process. The public will be invited to comment on the vision statement and objectives in particular, and on all components of the assessment and plan in general. These will serve as both public outreach, informing the public about project results and what has been learned, and as public involvement, as a forum for receiving input directly from public participants through verbal and written comments.
- Review Draft public meetings (one each at Grangeville, Riggins, McCall) will be held to gather public comments on the draft plan, once the final review draft has been released. The meetings will be more formal than the

focus groups and presentations, and their primary purpose will be to solicit public input and comments on the public review draft of the subbasin plan.

- Mailers and a project website (www.ecovista.ws) will offer opportunities to those who want to be informed of project progress and who want access to project drafts for the lower subbasin. The primary means of dissemination will be electronic, through the website and email. But a hard copy version of project information and updates will be mailed to those who do not have access to electronic media. Final project products will be maintained on the websites until they can be incorporated into a regional website.

Management Plan (Upper portion)

Start Up: Coordination and oversight of the contract and work for the upper subbasin portions of the plan will be carried out by Chad Colter (SBT). The SBT will contract with the USBWP to coordinate Planning Team meetings and to carry out public outreach. USBWP will organize and implement presentations introducing the subbasin planning process in local communities within the upper portions of the Salmon Subbasin, including Salmon, Challis and Stanley. USBWP will also publish articles in the local community papers and meet with elected officials to inform them of the beginning of the planning process and to solicit participation. Ecovista will work with the Upper Subbasin Planning Team to assemble plan information and to write the upper subbasin portions of the plan.

Vision for the Subbasin: Ecovista will work with the USBWP and the Upper Subbasin Planning Team to develop and write the vision for the subbasin. The vision will describe the desired future condition of the subbasin. The vision statement will be completed and available for public review by the sixth month of the project.

Biological Objectives: Ecovista and the Technical Team will develop biological objectives and strategies based on the limiting factors and hypotheses generated in the assessment. The biological objectives will explain how the limiting factors will be addressed and describe and quantify the resulting changes in biological performance of focal species. Ecovista and the Technical Team will develop biological objectives with support from the Planning Team, and at a minimum, will incorporate the ESA recovery goals for salmon and steelhead. Economic and social objectives, as appropriate, will be developed by the Planning Team. Strategies will provide the basis for which actions can be developed in the future. Ecovista and the Technical Team will develop the initial proposed strategies, and the Planning Team will review them for necessary adjustments. The strategies will be directly linked to achieving the biological objectives. A data gap strategy will be included to ensure that any data gaps identified in the planning process are filled.

Prioritized Strategies: The Technical Team and Planning Teams will be involved in prioritizing the strategies and determining implementation sequence. The strategies

will be directly linked to achieving the biological objectives. A data gap strategy will be included to assure that any data gaps identified in the planning process are filled.

Consistency with ESA/CWA Requirements: Shoshone-Bannock Tribes and State of Idaho (OSC) will work with Ecovista and IDFG to work with the USFWS and NMFS to evaluate consistency with ESA requirements and with IDEQ to determine consistency with Clean Water Act requirements. The plan will explain how the objectives and strategies are integrated with recovery goals for listed species and TMDL implementation plans.

Research, Monitoring, and Evaluation: Research needs will be identified to ensure that critical assumptions in the analysis are addressed and data gaps filled. Additionally, monitoring and evaluation needed for improved decision making will be identified. This portion of the plan will be developed by ecovista in collaboration with the Technical Team, and will be reviewed by the Planning Team to ensure that it meets decision making needs and priorities.

Public Involvement

USBWP will design and manage the public involvement component of the project under the direction of the Upper Subbasin Planning Team. The primary public involvement tools will include individual interviews, focus groups, public presentations and meetings, a newsletter and a website. USBWP will be responsible for the following tasks in the lower subbasin.

- A public kick-off meeting will be held to introduce the public to the project, to outline expected project goals and milestones, and participation process. This meeting (actually three meetings with similar content) will be held in Salmon, Challis and Stanley in the upper subbasin.
- Interviews of individuals recognized as leaders in public opinion will be conducted to scope out issues and to prepare participant lists and activities for the focus groups. The Planning and Technical Teams will provide the initial list of people to be interviewed.
- Focus group meetings will be held (one each in Salmon, Challis, and Stanley) to identify stakeholder perceptions of issues and possible solutions in the subbasin. The focus groups will be composed of individuals identified by the Planning Team and through a chain referral process during individual interviews. In the chain referral process, during each interview names of individual people or groups who would be important participants in public involvement are solicited. The list of names is considered complete when, after talking to a number of people, the group of people identified is repeated frequently and no or very few new names are given.

- Vision Statement Public meetings (one each in Salmon, Challis and Stanley) targeting the public or specific public groups (i.e. organizations, service clubs, etc.) will enable individuals to hear and see information, talk to Planning and Technical Team members, and ask questions and provide input into the planning process. The public will be invited to comment on the vision statement and objectives in particular, and on all components of the assessment and plan in general. These will serve as both public outreach, informing the public about project results and what has been learned, and as public involvement, as a forum for receiving input directly from public participants through verbal and written comments.
- Review Draft public meetings (one each at Salmon, Challis and Stanley) will be held to gather public comments on the draft plan, once the final review draft has been released. The meetings will be more formal than the focus groups and presentations, and their primary purpose will be to solicit public input and comments on the public review draft of the subbasin plan.

Mailers and a project website will offer opportunities to those who want to be informed of project progress and who want access to project drafts for the upper subbasin. The primary means of dissemination will be electronic, through the website and email. But a hard copy version of project information and updates will be mailed to those who do not have access to electronic media. Final project products will be maintained on the websites until they can be incorporated into a regional website.

Deliverables and Work Products (IDFG)

The following subbasin planning products will be prepared with a tentative start date of late March 2003 and a completion date of May 2004.

1. A completed subbasin assessment meeting guidelines provided in the *Technical Guide for Subbasin Planners* for the Salmon River Subbasin.
2. A completed subbasin inventory meeting guidelines provided in the *Technical Guide for Subbasin Planners* for the Salmon River Subbasin.

Deliverables and Work Products (NPT)

The following subbasin planning products will be prepared with a tentative start date of late March 2003 and a completion date of May 2004.

1. Materials for the lower subbasin for a completed subbasin plan meeting guidelines provided in the *Technical Guide for Subbasin Planners* for the Salmon River Subbasin.
2. A public involvement report documenting public outreach activities.

Deliverables and Work Products (SBT)

The following subbasin planning products will be prepared with a tentative start date of late February 2003 and a completion date of May 2004.

1. Materials for the lower subbasin for a completed subbasin plan meeting guidelines provided in the *Technical Guide for Subbasin Planners* for the Salmon River Subbasin.
2. A public involvement report documenting public outreach activities.


Budget

The total project budget is \$400,000. Sources of the funding are outline in Table 1. The budget for the assessment is \$100,000 (Table 2), for the lower subbasin is \$150,000 (Table 3), for the upper subbasin is \$150,000 (Table 4).

Table 1 Budget Allocations for Hells Canyon Snake River Subbasin

Idaho Level II	Planning Funds	Level II Technical Funds	Totals
IDFG	\$0	\$100,000	\$100,000
NPT	\$150,000	\$0	\$150,000
SBT	\$150,000	\$0	\$150,000
TOTAL	\$300,000	\$100,000	\$400,000
Total for Salmon Subbasin Plan			\$400,000

Table 2 IDFG Budget for Assessment and Inventory Tasks

	Northwest Power Planning Council Subbasin Planning Process	Statement of Work Budget detail
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Personal services

Task	Position title	Rate		Hours	Total
Assessment	wildlife staff biologist	24.94	800.00	19,952	
	fisheries staff biologist	24.94	800.00	19,952	
	GIS analyst	19.79	790.00	15,634	
	biological technician	18.75	300.00	5,625	

Task	Describe other payroll costs	Total

Travel

Expense	Days/nights	Rate	Total
Per diem (days)	30	25.00	750
Lodging (nights)	29	50.00	1,450

Air travel	From/to		Rate	# of trips	Total
coordination with F/W managers	Boise	Portland	6.00	3,000	
coordination with F/W managers	Boise	Spokane	6.00	1,200	
Type reason here					-
Type reason here					-

Car travel	From/to	Rate/mi	# of miles	Total
coordination with IDFG staff in Boise	Salmon	0.365	4,000.00	1,460
coordination with planning team	Boise	0.365	4,000.00	1,460
coordination with technical team	Boise	0.365	5,000.00	1,825
attending public meetings	Boise	0.365	2,500.00	913

Services and supplies

	Unit cost	Quantity	Total
Advertising (\$ per ad x # of ads)			-
Computer support (# hrs x hourly lease rate)	800.00	5.00	4,000
Meeting expenses (room rate x # of mtgs)	75.00	11.00	825
Postage (\$ per month x months)			-
Printing/copying (\$ per copy x copies)	0.10	4,212.00	421.20
Supplies (\$ per month x months)	100.00	14.00	1,400
Telephone (\$ per month x months)	150.00	14.00	2,100

Subtotal	81967.20
+ BPA approved indirect	22%
Total	\$100,000

Computer expenses are to lease computers during period of the project.

Table 3 NPT Budget for Planning Process in Lower Subbasin

Personal Services			
	hourly rate est.	hours	TOTAL
Task	Rate	Hours	Total
Management Plan			
Project coordinator (ecovista)	68	462	31,416
Fish biologist (ecovista)	68	240	16,320
Wildlife biologist (ecovista)	68	240	16,320
Wildlife biologist (Nez Perce Tribe)	22.19	180	3,994
Fish biologist (Nez Perce Tribe)	25.62	480	12,298
GIS staff (ecovista)	68	100	6,800
Writer/editor (ecovista)	68	600	40,800
Salary subtotal			127,948
Benefits			
Benefits for wildlife and fish biologist at 31 % (NPT)			5,050
Travel			
Management Plan			
	miles	rate	
Mileage from Pullman to Grangeville (8 trips)(ecovista)	1800	0.365	657
Mileage from Pullman to McCall (8 trips) (ecovista)	3200	0.365	1,168
Mileage from Pullman to Riggins (20 trips) (ecovista)	6013	0.365	2,195
Subtotal			4,020
	no. of trips	rate	subtotal
Airfare to Boise (ecovista)	3	300	900
	days	rate	
Per diem (Nez Perce Tribe)	36	30	1,080
Lodging (Nez Perce Tribe)	18	65	1,170
Per diem (ecovista)	72	30	2,160
Lodging (ecovista)	36	65	2,340
Subtotal			4,920
Travel Subtotal			9,839
Direct Costs			
Direct Costs NPT			23,592
Direct Costs ecovista			121,076

Direct Costs Lower Salmon Subbasin	127,948
Indirect Costs	
22.6% of direct costs for NPT portion of lower subbasin budget	5,332
Total Costs Lower Subbasin	
Nez Perce Tribe	28,924
ecovista	121,076
Project total	150,000

1. The Nez Perce Tribe personnel budget includes a salary category, an associated benefits category, a travel budget and an indirects budget.
2. No mileage is included in the NPT budget. They will carpool with ecovista staff to meetings.
3. Ecovista hourly rates are loaded, including all expenses except travel.
4. Indirect costs are applied only to NPT expenses and are not applied to the subcontract to ecovista.

Table 3 SBT Budget for Planning Process in Upper Subbasin

Personal Services			
Biologist (SBT)	34	381.50	12,971
Project coordinator (ecovista)	68	230	15,640
Fish biologist (ecovista)	68	240	16,320
Wildlife biologist (ecovista)	68	240	16,320
GIS staff (ecovista)	68	40	2,720
Writer/editor (ecovista)	68	360	24,480
USBWP Facilitation			10,569
Salary subtotal			99,020
Travel			
	rate/mile	miles	
Meetings in Salmon, Challis, Stanley (SBT)	0.365	8,500.00	3,103
Meetings in Salmon, Challis, Stanley (ecovista)	0.365	8,500.00	3,103
			6,205
	days	rate	
Per diem (days) (SBT)	43	42.00	1,806.00
Lodging (nights) (SBT)	43	61.00	2,623.00
Per diem (days) (ecovista)	42	42.00	1,764.00
Lodging (nights) (ecovista)	42	61.00	2,562.00
			8,755.00
Subtotal Upper Salmon Subbasin			14,960.00
Supplies			
Advertising (\$ per ad x # of ads) (USBWP)	30.00	12.00	360
Meeting expenses (room rate x # of mtgs) (USBWP)	100.00	17.00	1,700
Postage (\$ per month x months) (SBT)	12.00	6.00	72
Printing/copying (\$ per copy x copies) (SBT)	0.10	4980.00	498
Supplies (\$ per month x months) (SBT)	100.00	6.00	600
Telephone (\$ per month x months) (SBT)	150.00	6.00	900
Subtotal Upper Salmon Subbasin			4,130
Direct Costs			

Direct costs SBT	22,575
Direct costs USBWP	12,629
Direct costs ecovista	82,909
Direct Costs Upper Salmon Subbasin	118,110
Indirect Costs	
27% of direct costs for upper subbasin	31,890
Total Costs	
Upper Subbasin	
Shoshone-Bannock Tribes	54,463
Upper Salmon Basin Watershed Project	12,629
ecovista	82,909
	150,000
Project total	150,000

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