

JUDI DANIELSON
CHAIR
Idaho

Jim Kempton
Idaho

NORTHWEST POWER PLANNING COUNCIL

851 S.W. SIXTH AVENUE, SUITE 1100
PORTLAND, OREGON 97204-1348

TOM KARIER
Washington
VICE-CHAIR

Frank L. Cassidy JR.
"Larry"
Washington

Gene Derfler
Oregon

Melinda S. Eden
Oregon

Fax:
503-820-2370

Phone:
503-222-5161
1-800-452-5161

Internet:
www.nwcouncil.org

Ed Bartlett
Montana

John Hines
Montana

April 30, 2003

MEMORANDUM

TO: Council Members

FROM: Lynn Palensky

SUBJECT: Middle Snake Province - Subbasin Planning Contracts

Proposed Action

Staff recommends that the Council authorize the Executive Director to negotiate two contracts, one with the Shoshone-Paiute Tribes (SPT) and one with the Idaho Department of Fish and Game (IDFG) to develop six subbasin plans in the Middle Snake Province (Mid-Snake), based on the proposal jointly submitted by the SPT and IDFG and pursuant to the Council's Master Contract for subbasin planning with Bonneville. The proposal has been approved by, and is submitted through, the Idaho Level II Coordination Group and is subject to anticipated final consent by the Oregon Subbasin Planning Coordination Group on May 2, 2003. The contracts will not exceed the following costs:

1. Shoshone-Paiute Tribes: \$677,588
2. Idaho Department of Fish and Game: \$175,000 (from ID Level II Technical Budget)

Background

The Mid-Snake province includes 10 subbasins¹. This proposal is for the completion of six subbasin plans; four that lie wholly in Idaho and two that are shared with Oregon. The individual plans will be submitted as chapters in a provincial plan. The SPT is the lead entity with responsibility for submitting all six final plans to the Council. IDFG will be responsible for completing the assessment and inventory sections for four of the six plans (Boise, Payette, Weiser, Lower Middle Snake). The SPT will subcontract for process coordination, technical writing, and public outreach. The budget includes a contribution from Oregon's subbasin level funding in the amount of \$52,588. *The proposed workplan and budgets, which have been sent to you electronically, are also available on the Council's website at <http://www.nwcouncil.org/news/agenda.htm>.*

Schedule and Budget

The final provincial package of Mid-Snake subbasin plans will be submitted to the Council by May 28, 2004. The funding for the six Mid-Snake subbasins will not exceed for \$852,588 for FY03/04.

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¹ The Mid-Snake Province includes the following subbasins: **Boise, Payette, Weiser, Upper Middle Snake, Lower Middle Snake, and Bruneau**, Burnt, Powder, Malheur, and Owyhee. Those in bold type are included in this proposal.

Middle Snake Province Statement of Work

For Six of the Ten Subbasins

**Shoshone-Paiute Tribes and Idaho Department of Fish and Game
April 2003**

Middle Snake Province Statement of Work: **Boise, Payette, Weiser, Upper Middle Snake, Lower Middle Snake, and Bruneau Subbasins**

1. Brief Overview

Plans for the Boise, Payette, Weiser, Upper Middle Snake Mainstem, Lower Middle Snake Mainstem and Bruneau Subbasins will be submitted to the Northwest Power and Conservation Council (Council) as a recommendation for amendment into the Fish and Wildlife Program, and it is the expectation of the planners that the Council will judge the plans according to the criteria found in the Northwest Power Act.

These plans will be used to aid recovery for species listed under the Endangered Species Act and will be evaluated for consistency with the Clean Water Act, federal treaty and trust responsibilities with Native American Tribes, and the Council's 2000 Fish and Wildlife Program. The subbasin plans will serve as a building block in developing an ESA recovery plan and will follow guidance in NOAA Fisheries' Local Recovery Plan Guidelines insofar as they are provided to the Lead Entity by NOAA Fisheries and/or do not impose work on the Lead Entity beyond what is in the Technical Guide for Subbasin Planners. The six plans will follow the subbasin planning guidance set forth in *Technical Guide for Subbasin Planners* (Council Document 2001-20).

Subbasin planning for six subbasins in the Middle Snake Province aims to

- Identify and evaluate the importance of factors affecting fish and wildlife populations and habitats.
- Formulate a vision and biological objective for each plan.
- Define biological objectives for fish, wildlife, and habitats, to establish strategies to meet those objectives.
- Define research and monitoring strategies to measure progress.

This work plan outlines a plan of action to guide the development of the Subbasin Assessments, Inventories and Plans in six subbasins in the Middle Snake Province.

2. Description of the Province

Six out of the ten subbasins in the Middle Snake River Province are included in this statement of work and their descriptions are given below:

The **Boise, Payette and Weiser subbasins** total 8,800 square miles (mi²) and are located in southwestern Idaho. The Boise River subbasin is located in southwestern Idaho and is approximately 4,000 mi². This subbasin drains portions of Ada, Boise, Camas, Canyon, Elmore, Gem, and Payette Counties and includes the cities of Boise, Nampa, Caldwell, and the small

settlements of Atlanta, Prairie, Pine, Featherville, Paradise Hot Springs, and Rocky Bar. The Payette River subbasin is located in southwestern and west central Idaho and is approximately 3,300 mi². This subbasin drains portions of Adams, Boise, Valley, and Washington Counties. Major cities and towns include McCall and Cascade. The Weiser subbasin is located in southwestern Idaho and is approximately 1,500mi². This subbasin drains portions of Adams and Washington Counties. Major cities and towns include Council and Cambridge. Lands within these 3 subbasins are under intensive land use practices, including cultivated agriculture, intensive range and timber management, and recreational use. Fish and wildlife resources are abundant and include numerous federally listed threatened and endangered species.

The **Bruneau** subbasin is located in south central Idaho and northeastern Nevada and covers approximately 3,305 square miles. Approximately 76% of the subbasin (2,504 square miles) lies in Owyhee County, Idaho, with the remaining 24% (801 square miles) in Elko County, Nevada. The Bruneau River system originates in Nevada's Jarbidge Mountains and flows in a northerly direction to the Snake River in Idaho. The subbasin is bounded on the south by the Jarbidge Mountains, on the west by the Owyhee Mountains and the Chalk Hills, on the north by the Snake River and on the east by the Bruneau Plateau.

The **Lower Middle Snake** subbasin encompasses the Snake River and the lands that drain into it, from C.J. Strike Dam to Hells Canyon Dam, excluding the major tributaries. It is approximately 2.5 million acres in size. It includes 247 miles of the mainstem Snake River (RM 494 to RM 247), and numerous small tributaries. The major tributaries (Owyhee, Boise, Payette, Weiser) enter near the middle of the subbasin, while the Powder and Burnt Rivers enter on the west side in the lower portion of the subbasin. The downstream half of the Snake River forms the border of Oregon and Idaho. The Snake River drains the western portion of the Snake River Plain and then enters Hells Canyon in the Wallowa and Seven Devils Mountains.

[Is this important?] The boundary between what is called the Lower and Upper Middle Snake Subbasins has been redefined to be substantially downstream since the subbasin summary process, but the combined subbasins still cover the same area, from Shoshone Falls to Hells Canyon Dam. A single plan and assessment will cover these two subbasins based on the redefined boundaries. The current subbasin planning process will follow the newer boundaries between the subbasins that occurs slightly downstream of the Idaho/Oregon border.

The **Upper Mid Snake River** subbasin is located mainly in southern Idaho with a portion in Oregon and a portion in Nevada. The subbasin incorporates the Snake River and all tributaries between CJ Strike Reservoir, the downstream boundary and Shoshone Falls, the upstream boundary. Shoshone Falls is a major geologic nick point and marks the upstream limit of historic anadromous fish distribution in the Snake River.

3. Contracting entity(s)

Shoshone-Paiute Tribes (SPT) will be responsible for submitting the Subbasin Plans for all six subbasins in the Middle Snake Province as well the assessment/inventory in two subbasins. The Idaho Department of Fish & Game (IDFG) will produce assessment and inventories as part of the plans for four subbasins.

Shoshone-Paiute Tribes

Shoshone-Paiute Tribes (SPT), following Council procedure, was designated by Idaho Level II to serve as the lead entity and fiscal agent for the assessment and planning effort for the Idaho portion of the middle Snake Province, except for the inventory and assessment tasks for the Boise, Payette, Weiser and Lower Middle Snake subbasins, managing the contract with the Council and contracting for other services, as required, to prepare the subbasin plans for the province. The SPT is governed by the Shoshone-Paiute Tribal Council, which governs the Duck Valley Indian reservation, which lies wholly within the Owyhee Subbasin situated in the State of Idaho and Nevada.

John Meisinger will be the Administrative Contract Manager and oversee SPT staff for the SPT. The SPT will oversee the contractor in the planning effort in the Middle Snake Province, including development of all portions of the assessments and plans and public involvement. John Meisinger will keep the Sho-Pai Tribal Council and the Idaho Level II informed of progress on the project, and will interact with the Council and State policy teams to represent the project.

In addition, the SPT has considerable technical and information resources for the Province that will be integrated into the effort as required. The SPT will hire two dedicated staff persons to work on the project. The SPT will detail present staff to oversee and coordinate subbasin coordination.

Idaho Department of Fish and Game (IDFG)

The Idaho Department of Fish and Game (IDFG), following Council procedures, was designated by Idaho Level II develop the assessment and inventory for the Boise, Payette, Weiser, and Lower Middle Snake subbasins. IDFG's mission and charter in Idaho Code Section 36-103 states:

Program leadership and support for the development of the assessments for the Boise, Payette and Weiser, and Lower Middle Snake subbasins will come from the IDFG's Natural Resources Policy Bureau in Boise. This Bureau provides program leadership on technical assistance and collaborative solutions to fish and wildlife management issues in the state and region as well as in fish and wildlife planning. Its resources include Idaho Fish and Wildlife Information System (IFWIS) and the Conservation Data Center, allowing storage, display, queries, analysis, and development of statewide, regional, and watershed fish and wildlife-related information using spatial and database resources.

For this project, IDFG will hire dedicated staff to coordinate and develop the assessment for the Boise, Payette, Weiser and Lower Middle Snake subbasins. IDFG will detail an experienced fish biologist and an experienced wildlife biologist to act as subbasin assessment team leaders. They will, in cooperation with the Shoshone-Paiute Tribe, form and coordinate the interagency technical teams required to complete and review the assessments. IDFG will hire a GIS analyst and data coordinator to provide data development and analysis for the subbasin assessments. These three staff will coordinate the assessment process. Gregg Servheen, the Wildlife Program coordinator in the Natural Resources Policy Bureau, will oversee, administer, and coordinate the subbasin assessment contract and effort for IDFG.

Responsibility for Assessment, Inventory, Plan in the Six Subbasins

Subbasin	Assessment	Inventory	Plan
Boise	IDFG	IDFG	SPT
Payette	IDFG	IDFG	SPT
Weiser	IDFG	IDFG	SPT
Lower Middle Snake	IDFG	IDFG	SPT
Upper Middle Snake	SPT	SPT	SPT
Bruneau	SPT	SPT	SPT

Sub-Contractors

Ecovista

The Shoshone-Paiute Tribes will subcontract with Ecovista for services to coordinate and carry out the planning effort in all six subbasins, as well as to complete the assessment and inventory in the Upper Middle Snake and Bruneau subbasins.

Idaho Council on Industry and the Environment

The Shoshone-Paiute Tribes will subcontract with the Idaho Council on Industry and the Environment to organize and carry out the public involvement, and public relations tasks for the six subbasins.

4. OTHER SUBBASIN PLANNING EFFORTS

The Shoshone-Paiute Tribes will organize Planning Teams and Technical Teams for the three planning efforts within their responsibility. IDFG will organize the technical teams within their area of responsibility within the Boise-Payette-Weiser subbasins. It will be the responsibility of these teams to examine and integrate with ongoing planning efforts in the six subbasins. At a minimum this will include the Clean Water Act implementation through the TMDL process, ESA recovery planning, and ongoing efforts to manage fish and wildlife and their habitats in these subbasins.

5. ORGANIZATIONAL STRUCTURE

Middle Snake Province Steering Team

This team will provide coordination of the processes in the subbasins by entities with interests and jurisdictions in multiple subbasins in the province. The team will meet four times during the project. The team will be open to entities with interest in multiple subbasins. It will function to facilitate communication and coordination within the province and have no decision-making power.

Planning Teams

Members for Planning Teams will be recruited from land managers and stakeholder groups active in the subbasins, including representatives from government agencies with jurisdictional authority in the subbasin, fish and wildlife managers, industry and private landowners.

Planning teams will be responsible for the following:

- Helping to guide the public involvement process;
- Developing the vision;

- Reviewing the biological objectives and strategies (which are developed from hypotheses generated from the assessment);
- Prioritizing subbasin strategies;
- Coordinating information input, communication with, and acceptance of the subbasin plan by their respective organizations.

The method of arriving at a unified agreement or consensus for each Planning Team will be decided at the first official planning meeting.

The SPT will organize and coordinate three Planning Teams:

- One team for the Boise, Payette and Weiser subbasins.
 - It is expected that in the Boise, Payette and Weiser planning effort, additional committees, specific to each subbasin will be formed to make subbasin specific decisions and prioritizations.
 - A single set of documents (assessment, inventory and plan) will be produced with sections distinguishing subbasin specific information.
 - The Planning Team will meet seven times at locations within its subbasins.
- One team for the Lower and Upper Snake subbasins.
 - The two Snake River subbasins include portions in Oregon. Oregon agencies and groups will be integrated into the planning effort for these subbasins and Oregon Level II will be involved in a review capacity throughout the process. The Oregon TOAST may supply technical assistance to the effort for the Oregon portions of these two subbasins.
 - A single set of documents (assessment, inventory and plan) will be produced with sections distinguishing subbasin specific information.
 - The Planning Team will meet seven times at locations within the subbasins.
- One team for the Bruneau subbasin.
 - The Bruneau subbasin will have its own set of documents (assessment, inventory and plan).
 - The Planning Team will meet seven times at locations within the subbasin.

Regular communication and input between the members of the planning teams and the technical teams throughout the planning process is critical.

The SPT will subcontract with ICIE for assistance to develop and coordinate Planning Teams and meetings in all six subbasins. The SPT will subcontract with Ecovista to facilitate all planning meetings, including decision-making by planning teams.

Technical Teams (TT)

The Technical Teams will be comprised of scientific experts as well as key members of the Planning Teams.

The Technical Teams will be responsible for the following:

- Analyze scientific data as part of subbasin assessments.
- Develop and review assessment and plan components, and provide recommendations for improvement as necessary.
- Refine, validate, and analyze data using their biological, physical and management expertise, which information the planners can use as they develop the management plans.
- Prepare a schedule of meetings

The Technical Teams will be organized as follows:

- IDFG will organize and coordinate one Technical Team for the Boise, Payette and Weiser subbasins.
 - A single set of documents (assessment and inventory) will be produced with sections distinguishing subbasin specific information.
- The SPT and IDFG will organize and coordinate one Technical Team for the Lower and Upper Snake subbasins.
 - The two Snake River subbasins include portions in Oregon. Oregon agencies and groups will be included in the Technical Team for these subbasins and Oregon Level II will be involved in a review capacity throughout the process. The Oregon TOAST may supply technical assistance to the effort for the Oregon portions of these two subbasins.
 - A single set of documents (assessment and inventory) will be produced with sections distinguishing subbasin specific information.
- The SPT will organize and coordinate one Technical Team for the Bruneau subbasin.
 - The Bruneau subbasin will have its own set of documents (assessment and inventory).

6. OVERVIEW OF SUBBASIN PLAN ELEMENTS

The basic approach will be to prepare chapters of the assessment and plan in cooperation with and with review by the Planning Teams and Technical Teams. Additional work will be completed in response to Planning Team and Technical Team recommendations. Public outreach and involvement will be built in at every stage of the planning process. The drafts of the plan will be submitted to the Idaho Level II group for review prior to finalizing the entire plan.

ICIE will announce the planning in local media. ICIE will meet with others who may be interested in the planning process and discuss how they can participate. This will include key public officials and editorial boards important to the subbasin to make them aware of the planning process and solicit their issues and concerns.

6a. PUBLIC INVOLVEMENT

Public Involvement

The SPT will subcontract with ICIE for the following public involvement process:

- ICIE will design and manage the public involvement component of the project in conjunction with the Planning Teams.

- Six public involvement meetings will be held in the Boise, Payette, Weiser and Bruneau subbasins. The two mainstem Snake River subbasins will be combined for the public involvement effort, with six meetings total for the two subbasins. This will amount to a total of 30 public involvement meetings.
- ICIE will recruit members to be involved in the planning process, reaching out to a diverse group of people from the private sector and other stakeholder groups.
- ICIE will emphasize getting balanced representation from federal, state and private land managers, and local elected officials and stakeholders. Representatives of all entities will be encouraged to participate in the planning meetings.
- ICIE will provide meeting reports through e-mail, direct mail and posting to ICIE's web site and establishing a link on the Council's website.
- ICIE will publicize the process using regular press releases to local papers as well as periodic newsletters to participants and mail and e-mail updates. ICIE will develop address and e-mail lists of stakeholders and interested parties for these updates.
- ICIE will use its existing website to establish a link with the Council's website posting information about the process, the progress of the planning documents and will solicit feedback at all stages of the process.
- ICIE will publish a telephone number, which will be answered by a person who can answer questions from stakeholders and interested parties

6b. THE ASSESSMENTS

Subbasin Assessments for the Boise-Payette-Weiser and Lower Middle Snake subbasins

IDFG will be responsible for all assessment tasks and deliverables for the Boise, Payette, Weiser and Lower Middle Snake subbasins.

Subbasin Overview. IDFG will work with the Planning and Technical Team to identify and gather existing plans, watershed assessments and reports on the four subbasins. Working with these documents and the subbasin summaries, IDFG will prepare a subbasin description for review by the Technical Teams. The overview will describe the geography, land ownership, biological and environmental situation in each subbasin

Species Characterization and Status. IDFG and the Technical Team will identify focal species for each subbasin based upon ESA status, state sensitive species lists, cultural importance and other criteria. Based upon the list of focal species, the IDFG will work with Technical Team members to delineate and characterize each species and the conditions needed to ensure their long-term sustainability in the subbasin. The Technical Team will coordinate with others on appropriate "out-of-subbasin" effects. The USFWS will be contacted to obtain information on focal species.

Environmental Conditions. IDFG will develop the description of existing conditions based upon the subbasin summaries, existing plans, watershed assessments and existing data.

This description will be reviewed by the Technical Teams to ensure that it accurately provides a benchmark of the present situation.

Ecological Relationships. IDFG will work with the Technical Teams to prepare a written assessment of habitat population interactions for the focal species. This section will address key functional relationships, processes and functions of the focal species. IBIS and other resources will be used as appropriate during development of this section.

Limiting Factors and Conditions. Based upon the analysis of environmental conditions and analysis of ecological relationships, IDFG, in coordination with the Technical Teams will identify the limiting factors and conditions that inhibit the ecological processes needed for sustainable populations of focal species within their respective subbasins. The description and discussion of limiting factors and conditions will be reviewed by the Technical Teams. The analysis of limiting factors and conditions will be integrated with work on ecological relationships.

Interpretation and Synthesis. Key assumptions will be stated and key factors that impede optimal ecological function and biological performance for the focal species will be identified. Near term opportunities will be identified including high priority areas for protection, needed reference sites and high priority areas for restoration. Prudent interim strategies and actions will be described and prioritized. This work will be done by the IDFG in collaboration with the Technical Team.

Subbasin Assessments for Bruneau and Upper Middle Snake Subbasins

SPT will be responsible for all assessment tasks and deliverables for the Bruneau and Upper Middle Snake subbasins. SPT will work with the Technical Teams to develop information required in the subbasin assessments, to incorporate public comment when appropriate, and to write up the results of their work. SPT will be responsible for producing the assessments under the guidance of and in coordination with the Technical Teams. The draft assessments will be reviewed by the Planning Team for further refinement and adjustment as needed.

Subbasin Overview. SPT will work with the Planning and Technical Teams to identify and gather existing plans, watershed assessments and reports on the two subbasins. Working with these documents and the subbasin summaries, SPT will prepare a subbasin description for review by the Technical Teams. The overview will describe the geography, land ownership, biological and environmental situation in each subbasin.

Species Characterization and Status. SPT and the Technical Teams will identify focal species for each subbasin based upon ESA status, state sensitive species lists, cultural importance and other criteria. Based upon the list of focal species, SPT will work with Technical Team members to delineate and characterize each species and the conditions needed to ensure their long-term sustainability in the subbasins. The Project Team and Technical Team will coordinate with TOAST, NWPPC, and NOAA Fisheries on appropriate “out-of-subbasin” effects to apply to all anadromous fish populations. The USFWS and NOAA Fisheries will be contacted to obtain information on focal species.

Environmental Conditions. SPT will develop the description of existing conditions based upon the subbasin summaries, existing plans, and watershed assessments and existing data. This description will be reviewed by the Technical Teams to ensure that it accurately provides a benchmark of the present situation.

Ecological Relationships. SPT will work with the Technical Teams to prepare a written assessment of habitat population interactions for the focal species. This section will address key functional relationships, processes and functions of the focal species. IBIS and other resources will be used as appropriate during development of this section.

Limiting Factors and Conditions. Based upon the analysis of environmental conditions and analysis of ecological relationships, SPT, in coordination with the Technical Teams will identify the limiting factors and conditions that inhibit the ecological processes needed for sustainable populations of focal species within their respective subbasins. The description and discussion of limiting factors and conditions will be reviewed by the Technical Teams. The analysis of limiting factors and conditions will be integrated with work on ecological relationships.

Interpretation and Synthesis. Key assumptions will be stated and key factors that impede optimal ecological function and biological performance for the focal species will be identified. Near term opportunities will be identified including high priority areas for protection, needed reference sites and high priority areas for restoration. Prudent interim strategies and actions will be described and prioritized. This work will be done by the SPT in collaboration with the Technical Teams.

6c. THE INVENTORY

Inventories for the Boise, Payette, Weiser and Lower Middle Snake Subbasins

While the assessment is being completed, IDFG will work with the Planning and Technical Teams to prepare the inventory of existing activities for their respective subbasins per the *Technical Guide for Subbasin Planners*. IDFG will be responsible for the inventories for the Lower Middle Snake, Boise, Payette and Weiser subbasins. Current management strategies and restoration projects complete or ongoing will be briefly summarized. All Planning and Technical Team members and other organizations involved in restoration work will be interviewed or surveyed. The inventory will be reviewed by both the Planning and Technical Teams. IDFG will analyze the Inventory along with the Assessment to determine program and project gaps detrimental to achieving Plan objectives and strategies

Inventories for the Bruneau and Upper Middle Snake Subbasin

While the assessment is being completed, the SPT will work with the Planning and Technical Teams to prepare the inventory of existing activities for their respective subbasins per the *Technical Guide for Subbasin Planners*. SPT will be responsible for the inventories for the Bruneau and Upper Middle Snake subbasins, current management strategies and restoration projects complete or ongoing will be briefly summarized. All Planning and Technical Team members and other organizations involved in restoration work will be interviewed or surveyed. The inventory will be reviewed by both the Planning and Technical Teams. SPT will analyze the

Inventory along with the Assessment to determine program and project gaps detrimental to achieving Plan objectives and strategies.

6d. THE MANAGEMENT PLAN

Management Plans

The SPT will be responsible for developing and submitting subbasin plans for all six subbasins to the Council.

Vision for the Subbasin: SPT will facilitate a process whereby the Planning Teams develop a vision that describes the desired future condition of the subbasins. The vision statement will be completed and available for public review by the sixth month of the project.

Biological Objectives:

SPT and the Technical Teams will develop biological objectives and strategies based on the limiting factors and hypotheses generated in the assessments. IDFG, as the group that wrote the assessment and inventory for 4 of the subbasins, will participate, as part of the technical team, in developing the biological objectives to help ensure consistency between planning and technical efforts. The biological objectives will explain how the limiting factors will be addressed and describe and quantify the resulting changes in biological performance of focal species. The biological objectives will be developed by the SPT in cooperation with the Technical Teams, and at a minimum, will incorporate ESA recovery goals for salmon and steelhead. Economic and social objectives, as appropriate, will be developed by the Planning Teams. Strategies will provide the basis for which actions can be developed in the future. SPT/IDFG and the Technical Teams will develop the initial proposed strategies, and the Planning Team will review them. The strategies will be directly linked to achieving biological objectives. A data gap strategy will be included to ensure that any data gaps identified in the planning process are filled.

Prioritized Strategies: The Technical Teams and Planning Teams will prioritize the strategies and determine implementation sequence. The strategies will be directly linked to achieving biological objectives. A data gap strategy will be included to assure that any data gaps identified in the planning process are filled.

Consistency with ESA/CWA Requirements: The Shoshone-Paiute Tribes and State of Idaho (OSC) will work with the USFWS and NOAA to evaluate consistency with ESA requirements and with IDEQ to determine consistency with Clean Water Act requirements. The plan will explain how the objectives and strategies are integrated with recovery goals for listed species and TMDL implementation plans.

Research, Monitoring, and Evaluation: Research needs will be identified to ensure that critical assumptions in the analysis are addressed and data gaps filled. Additionally, monitoring and evaluation needed for improved decision-making will be identified. This portion of the plan will be developed by the SPT in collaboration with the Technical Teams,

and will be reviewed by the Planning Teams to ensure that it meets decision-making needs and priorities.

7. Project Schedule and Deliverables

Schedule for All Assessment and Inventory Tasks in all 6 subbasins (SPT/IDFG)

1. The assessment overviews will be completed 5 months after contract initiation.
2. The assessment species characterization and status will be completed 5 months after contract initiation.
3. The assessment description of existing conditions will be completed 7 months after contract initiation.
4. Both the assessment description of ecological relationships and limiting factors would be completed at the end of 6 months after contract initiation.
5. The assessment interpretation and synthesis section will be completed by 11 months after contract initiation.
6. The inventory of existing projects and past accomplishments will be completed 12 months after contract initiation.

Schedule for Subbasin Plans for all six subbasins (SPT)

The planning process is expected to begin in May 2003 and will conclude May 28, 2004

At end of 2 months	Complete public kick off meetings and organization of Planning Teams
At end of 6 months	Complete Vision Statement for all subbasins
At end of 8 months	Complete public involvement activities focused on vision
At end of 9 months	Complete Biological Objectives and Strategies draft for Planning Team review
At end of 11 months	Complete a public review draft of the plan (all components of plan). Since the plan will be a work in progress, members of the Planning and Technical Teams will be seeing drafts throughout the process
May 28, 2004	A completed final version of the plan will be submitted to the Council

Deliverables and Work Products

The following subbasin planning products will be prepared with a tentative start date of May 2003 and a completion by May 28, 2004.

1. The SPT will deliver completed subbasin assessments/inventories meeting guidelines provided in the *Technical Guide for Subbasin Planners* for the Bruneau and Upper Middle Snake subbasins.
2. The IDFG will deliver completed subbasin inventories/assessments meeting guidelines provided in the *Technical Guide for Subbasin Planners* for the Boise, Payette, Weiser and Lower Middle Snake subbasins.
3. The SPT will deliver to the Council completed subbasin plans meeting guidelines provided in the *Technical Guide for Subbasin Planners* for all six subbasins.
4. The SPT/IDFG will each deliver a public involvement report documenting public outreach activities.

8. Budget

The total project budget is \$852,588. Sources of the funding are outline in Table 1. The Shoshone-Paiute Tribes contract will be for \$677,588; IDFG's contract will be for \$175,000. A budget breakdown is included in Table 2 for the Shoshone-Paiute Tribes; A budget breakdown for IDFG is included in Table 3.

Table 1 Budget Allocations for Mid Snake Province

Idaho Level I Planning Funds	Oregon Level I	Idaho Level II Technical Funds	Totals
\$550,000	\$52,588	\$250,000	\$852,588

Table 2 Budget breakdown for Shoshone -Paiute Tribes

Personal Services			
Task	Rate	Hours	Total
Assessment			
Project Director (Shoshone Paiute Tribes)	50	400	20,000
Fish biologist (SPT)	30	910	27,300
Wildlife biologist (SPT)	30	910	27,300
Project Coordinator (Ecovista)	68	400	27,200
Fish biologist (Ecovista)	68	990	67,320
Wildlife biologist (Ecovista)	68	990	67,320
GIS Analyst (Ecovista)	68	160	10,880
			247,320
Inventory			
Project Director (Shoshone Paiute Tribes)	50	100	5,000
Fish biologist (SPT)	30	140	4,200
Wildlife biologist (SPT)	30	140	4,200
Project Coordinator (Ecovista)	68	8	544
Fish biologist (Ecovista)	68	20	1,360

Wildlife biologist (Ecovista)	68	20	1,360
GIS Analyst (Ecovista)	68	14	952
			17,616
Management Plan			
Project Director (Shoshone Paiute Tribes)	50	400	20,000
Fish biologist (SPT)	30	400	12,000
Wildlife biologist (SPT)	30	400	12,000
Project coordinator (Ecovista)	68	780	53,040
Fish biologist (Ecovista)	68	640	43,520
Wildlife biologist (Ecovista)	68	640	43,520
GIS staff (Ecovista)	68	120	8,160
Writer/editor (Ecovista)	68	750	51,000
Public Involvement Coordinator (ICIE)	50	900	45,000
			288,240
Salary subtotal			553,176
Benefits			
Benefits for Shoshone Pauite Tribes (25%)			39,600
Travel			
	units	rate	TOTAL
Per diem (days) (SPT)	82	30	2,460
Per diem (days) (Ecovista)	130	30	3,900
Per diem (ICIE)	12	25	300
			6,660
Lodging (nights) (SPT)	40	65	2,600
Lodging (nights) (Ecovista)	90	65	5,850
Lodging (ICIE)	5	50	250
			8,700
Car travel	Rate/mi	# of miles	
SPT	0.36	22000	7,920
ecovista (pullman to subbasins)	0.36	21970	7,909
ICIE	0.36	5208	1,875
			17,704
Air travel from spokane to boise (Ecovista)	18	250	4,500
Travel Subtotal			37,564
Supplies			
Postage			
ICIE postage (\$23 x 10 months)			230

Printing/copying	
ecovista printing and copying (.05 x 14,640)	732
ICIE printing/copying (\$.05 x 5000)	250
	982
Supplies	
Telephone	
Long Distance (26 per month x 10 months)	260
Supplies Subtotal	1,472
Direct Costs Totals	
SPT direct costs	184,580
Ecovista direct costs	399,067
ICIE direct costs	48,165
Total Direct Costs	631,812
Indirect Costs	
Shoshone Pauite Tribes 24.8%on all SPT direct expenses	45,776
Indirect Costs	45,776
Total Project Costs	
SPT totals costs	230,356
Ecovista total costs	399,067
ICIE total costs	48,165
Total Project Costs	677,588

Table 3 Budget breakdown for IDFG



Northwest Power Planning Council
Subbasin Planning Process

Statement of Work Budget detail

Personal services

Task	Position title	Rate	Hours	Total
Assessment	wildlife staff biologist	24.94	1,600.00	39,904
	fisheries staff biologist	24.94	1,600.00	39,904
	GIS analyst	19.79	1,200.00	23,748
	data base analyst	19.58	930.00	18,209

Task	Describe other payroll costs	Total
Assessment	temporary biological technician (\$13.57/hr for 585 hours)	7,955

Travel

Expense	Days/nights	Rate	Total
Per diem (days)	29	25.00	725
Lodging (nights)	30	50.00	1,500

Air travel	From/to	Rate	# of trips	Total
coordination with F/W managers	Boise	Portland	4.00	3,000
coordination with F/W managers	Boise	Spokane	4.00	1,200
Type reason here				-
Type reason here				-

Car travel	From/to	Rate/mi	# of miles	Total
coordination with IDFG staff in Boise	Boise	0.365	750.00	274
coordination with planning team	Boise	0.365	1,300.00	475



**Northwest Power Planning Council
Subbasin Planning Process**

**Statement of Work
Budget detail**

coordination with technical team	Bosie	0.365	1,000.00	365
attending public meetings	Boise	0.365	2,000.00	730

Services and supplies

	Unit cost	Quantity	Total
Advertising (\$ per ad x # of ads)			-
Computer support (hourly rate x # hrs)			
Meeting expenses (room rate x # of mtgs)	75.00	10.00	750
Postage (\$ per month x months)			-
Printing/copying (\$ per copy x copies)	0.10	5,040.00	504
Supplies (\$ per month x months)	150.00	14.00	2,100
Telephone (\$ per month x months)	150.00	14.00	2,100

Subtotal	143,443
+ BPA approved indirect	22%
Total	\$ 175,000

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