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February 23, 2011

## MEMORANDUM

**TO:** Council Members

**FROM:** Terry Morlan

**SUBJECT:** Presentation by Bill Drummond on RTF Review Committee Recommendations

One of the important recommendations to come out of the Northwest Energy Efficiency Taskforce (NEET) was that the Regional Technical Forum (RTF) plays a key role in achieving and verifying improved efficiency in the region. It was recognized that the work load of the RTF had outgrown the organization and management of the group, and that funders needed more information on, and input to, the RTF's work and policies. As it is, the RTF takes a large toll on the Council staff to manage the work and secure funding on an annual basis.

NEET created an RTF Review Committee to develop recommendations on the structure, management, and funding of the RTF. The group has been working for several months and the Council has been briefed on their progress. Bill Drummond will present the final recommendations of that group to the Council in Boise.

Key among the recommendations is the formation of a Council RTF Advisory Committee that would provide advice to the Council on the work plan priorities and policies of the RTF. The role of this advisory committee would be to improve the ability of stakeholders to understand and guide the basic policies of the RTF and to help secure funding for the RTF on a longer term, more stable basis. However, all agree that the Council must maintain the technical independence of the RTF in its analysis of efficiency actions and verification of savings.

If the Council is in agreement with the recommendations, it may wish to respond by directing the staff to proceed with the development of a draft charter and membership strategy for the RTF Advisory Committee.

# RTF Review Committee Recommendations

NWPCC

March 9, 2011

Boise

# Overview

- NEET Workgroup 1 recommendation
- EMI/Navigant Study
- RTF Review Committee was formed by the NWPPC in July 2010 in response to recommendation from NEET
- Review Committee charged with:
  - Determining who is a stakeholder
  - Address issues of governance and structure

# RTF Advisory Committee Mission

*Identify a business/governance structure for a sustainable entity that provides independent analyses of energy efficiency to meet the region's needs and develop a multi-year funding structure that supports that entity.*

# RTF Review Committee

- Steering Committee:

- Tom Karier, NWPCC (chair)
- Bill Drummond, WMG&T (chair)
- Cal Shirley, PSE
- Garth Williams, SnoPUD
- Mike Weedall, BPA

- Members:

- Jim Kempton, IPUC
- Gail Gutsche, MTPSC
- Ray Baum, OPUC

- David Danner, WUTC
- Sara Patton, NWECC
- Warren Kline, IPC
- Roger Woodworth, Avista
- Pat Egan, PacifiCorp
- Bill Thomas, NWE
- Fred Gordon, ETO
- Steve Eldrige, UEC
- Carol Dillin, PGE
- Clay Norris, EWEB
- Steve Kern, SCL
- Stan Price, NEEC

# Recommendations to NWPPC

- Form an RTF Advisory Committee (AC)
- Membership Composition
- AC Operations and Logistics
- Near-Term Action Items

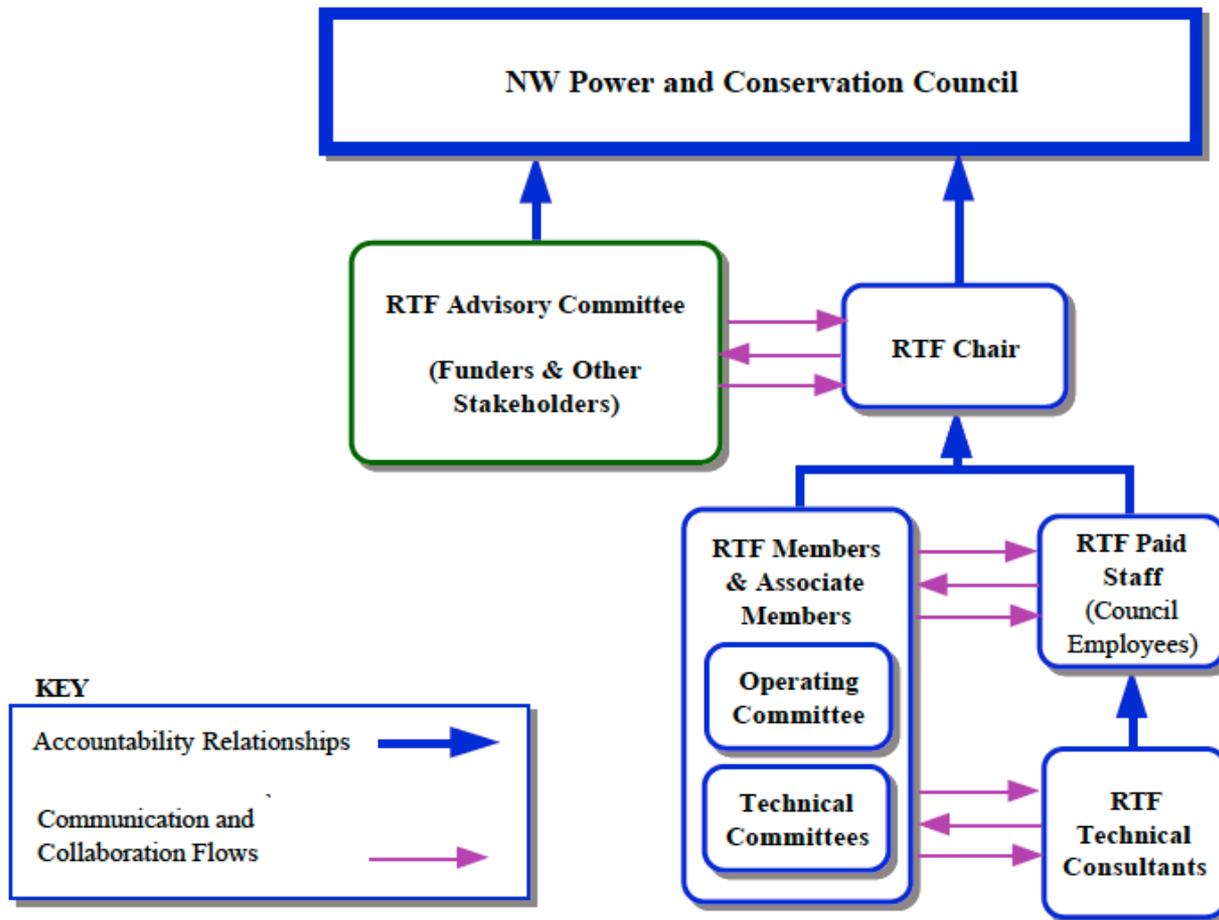
# Purposes of the AC

- Overall goal: Help the NWPCC **preserve** the independence and credibility of the RTF as the pre-eminent energy efficiency technical body in the region.
- **Engage** stakeholders to identify regional priorities and foster the appropriate use and acceptance of data and outputs from the RTF.

# Purposes of the AC (2)

- **Secure** the resources necessary to perform the technical work required by the region.
- **Review** progress of the RTF toward fulfilling the stakeholder and AC priorities.
- **Provide** consensus recommendations on policy-related matters to the NWPCC and advise the RTF on how best to meet the mutual needs of the RTF's stakeholders.

# Proposed AC Reporting Relationship



# Advisory Committee Membership

- 22 members; at least 16 will be appointed
- Appointed and ex officio members
  - Appointed seats: BPA; ETO; all IOU & POU direct funders: one indirect POU funder; and two public interest groups
  - Ex officio seats: NWPPC; NEEA; WUTC; and OPUC
  - IPUC & MPSC to decide what role they want to play
- All meetings open & public participation invited

# AC Operations & Logistics

- Leadership: Chair & Vice-chair appointed by NWPCC
- Membership Selection: Chair & Vice-chair select members & submit names to NWPCC
  - Goal: leadership-level members who can provide policy guidance & make funding commitments
- Meeting frequency: probably quarterly initially
- Funding: Minimal funding requirements anticipated for travel, consultants, meetings, etc.

# AC Operations & Logistics (2)

- Defining “policy-level” issues:
  - Maintain RTF’s independence & credibility
  - Potential issues: e.g., funding; changes in procedures for E,M & V that affect stakeholder ability to meet regional targets; items having significant financial implications for stakeholders
- Conduct:
  - Recommend NWPCC first use FACA to form AC
  - Consensus-based decision making

# Near-Term Actions

- Select members and create AC charter and bylaws
- Resolve Funding Issues
  - 2011 funding issues; handled by RTF funders
  - Long-term: Both allocation and multi-year funding
- Resolve Controversy around RTF's new Guidelines for RTF-Approved Measure Savings Estimates
  - Criteria for deeming and reviewing currently-deemed measures
  - Potentially-significant impacts on existing measures
  - RTF continues to review measures, but AC reviews Guidelines, assesses policy implications & advises NWPCC before the Guidelines are implemented

# Other Issues

- Review RTF Charter and Bylaws
- Coordinate research and data sharing throughout the region

# Summary

- Recommend formation of RTF Advisory Committee
  - Direct staff to work on FACA requirements
  - Select Chair and Vice-chair
  - Member selection
- Near-term and longer-term issues
- Conclusion
- Questions?