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February 6, 2018

DECISION MEMORANDUM

TO: Council members

FROM: Ben Kujala, Power Division Director; Jennifer Light, Regional Technical Forum Manager

SUBJECT: Appointment of Regional Technical Forum Policy Advisory Committee Co-Chair.

PROPOSED ACTION: Appoint a Council member to serve as Co-Chair of the RTF PAC.

SIGNIFICANCE: The Council appoints a Council member to chair the advisory committee each year. The RTF PAC charter also authorizes, but does not require, the Council appoint a member of the RTF PAC as a co-chair. Since its inception, the RTF PAC has always had co-chairs. In 2017, former Council Member Lorenzen and Jim West of Snohomish PUD served as co-chairs.

BUDGETARY/ECONOMIC IMPACTS

None.

BACKGROUND

The RTF is an advisory committee to the Council formed out of a directive from Congress to develop and maintain a library of conservation measures with estimated energy savings, measures costs, and measure lifetime. The RTF also develops standard protocols for determining energy savings for more complex conservation measures, provides guidance for estimating energy savings for custom programs and program level savings, and tracks progress towards regional conservation targets.

The RTF Policy Advisory Committee was created by the Council to advise the Council on RTF policy and governance issues. The RTF PAC engages stakeholders in identifying regional priorities for energy efficiency work and assists the Council and RTF in securing the resources necessary to perform technical work required by the region. The RTF PAC also reviews the RTF's progress on its annual work plan and provides comments and advice to the Council on the organization and operating procedures of the RTF. Over the next year, the RTF PAC will provide ongoing comments and advice to the Council with respect to the policy implications of RTF technical recommendations and their implementation, as well as how to best meet the mutual needs of RTF stakeholders.

ANALYSIS

Per the charter, the Council appoints up to two persons to chair the RTF PAC. One of the Co-Chairs must be a Council member. The appointments are for one year.

Former Council Chair Henry Lorenzen most recently served as a Co-Chair along with Jim West of Snohomish PUD. Their one-year terms end this month February 2018. With Member Lorenzen's departure from the Council, a new Council member Co-Chair must be appointed now.

Jim West has served as the RTF PAC Co-Chair for several years and has done an outstanding job. At the upcoming RTF PAC meeting (March 1), inquiry will be made to determine if any other members of the RTF PAC are interested in serving as Co-Chair. Council staff will bring forward the results of that discussion to the Council at the March Council meeting for possible appointment of a Co-Chair.