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August 22, 2014

MEMORANDUM

TO: Council Members

FROM: Tom Eckman and Ben Kujala

SUBJECT: RPM Redevelopment Functional Approach Document

As described in our monthly updates to the Power Committee, redevelopment of the Regional Portfolio Model project has been moving along at a rapid pace over the last few months. Council staff and the Navigant consulting team have worked closely to keep the project on track and on the timeline agreed to under the contract.

Work has continued on various fronts, including data input validation and methodology definition and discussion.

A major item called for in the first phase of the project was for the Council and Navigant to agree on a functional approach document that will guide Navigant in redeveloping the model. It also outlines what pieces of the methodology will be available for testing and use in each of the three phases of project delivery.

We have attached the document to this memo to for Council Member review. No action is required on the part of the Council on this document, but do let us know if you have any questions or would like additional information about any section.

The approach document was written by Navigant, and went through an extensive review and comment process with Council staff. Comments and edits were also provided by the Council's two primary project contractors, Doug Logan and Michael

Schilmoeller. Attached is a memo from Dr. Logan summarizing his view of the finalized approach document.

In September or October staff intends to hold a meeting of the System Analysis Advisory Committee along with other stakeholders to present the document and help keep the public informed on the progress of the project. The document will also be posted publicly on the Council's website.

In the future, Navigant and Council staff may find that it is appropriate to make some changes to the document to provide additional clarity or functional description - especially related to tasks that are to be delivered in later phases.