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**PACIFIC NORTHWEST ELECTRIC POWER
AND CONSERVATION PLANNING COUNCIL:**

CHARTER OF THE ARTIFICIAL PRODUCTION ADVISORY COMMITTEE

1. Official Designation: This advisory committee will be known as the Pacific Northwest Electric Power and Conservation Planning Council's Artificial Production Advisory Committee.
2. Background: The Northwest Power Act, P.L. 96-501, 16 U.S.C. §839 *et seq.* (Act), in Section 4(h)(1)(A), requires the Council to develop a fish and wildlife program for the Columbia River Basin. The Program establishes the creation of Artificial Production Advisory Committee in order to achieve a regional perspective and a unified approach to artificial production reform. The Artificial Production Advisory Committee is intended to provide the Council with advice on artificial production reform and assist the Council in implementing those reforms. This advisory committee is established as part of a network of advisory committees satisfying the Council's obligation under the Act to establish a Scientific and Statistical Advisory Committee. 16 U.S.C. §839b(c)(11). Under section 4(a)(4) of the Act, the terms of the Federal Advisory Committee Act, 5 U.S.C. Appendix I, Sections 1-14, apply "to the extent appropriate" to the Council's advisory committees. 16 U.S.C. §839b(a)(4).
3. Objectives and Scope of Activity: The Artificial Production Advisory Committee will advise the Council on the implementation of artificial production reform and realignment in the Columbia basin. It will attempt to coordinate these changes in the most consistent and efficient manner possible. The Artificial Production Advisory Committee will fulfill this role by:
 - (A) Assisting the Council in evaluating the appropriate purposes of artificial production programs and facilities.
 - (B) Advising the Council on the most effective ways to implement artificial production strategies described in the 2000 Columbia River Basin Fish and Wildlife Program (Council document 2000-19) and policies and recommendations outlined in the Artificial Production Review report (Council document 99-15).

- (C) Assisting the Council in determining appropriate artificial production performance standards.
 - (D) Proposing actions to the Council to achieve the intended reform.
 - (E) Helping to identify sources of artificial production information and data.
 - (F) Assisting in the review of specific artificial production programs.
 - (G) On a quarterly basis, reporting to the Council on the status of artificial production reform in the basin.
4. Official to Whom the Advisory Committee Reports: The Artificial Production Advisory Committee will report to the Executive Director of the Council.
5. Authority of the Advisory Committee: The Artificial Production Advisory Committee will serve in an advisory capacity only. Neither the Committee nor its members are authorized to make statements or commitments on behalf of the Council. Committee members will not be considered to be members of the Council staff.
7. Advisory Committee Management Officer: The Advisory Committee Management Officer for the Artificial Production Advisory Committee will be the Director of the Council's Fish and Wildlife Division. The Management Officer will designate members of the Council's staff to attend meetings of the Committee.
8. Appointment of Artificial Production Advisory Committee Members: Members will be appointed by the Council. Membership will include individuals from fish and wildlife agencies, tribes, independent scientists, and representatives of non-governmental organizations.
9. Length of Committee Membership: Artificial Production Advisory Committee members will serve two years. Terms may be staggered to maintain some continuity to the Committee.
10. Chairperson:
- (A) The Chairperson will be a Council staff member designated by the Management Officer.
 - (B) The Chairperson may be called upon to report to the Executive Director of the Council on appropriate matters, including the Advisory Committee's progress on the tasks described in Part 3 of this Charter.
 - (C) The duties of the Chairperson will include presiding over Artificial Production Advisory Committee meetings, ensuring that detailed minutes of such meetings are prepared and submitted to the Executive Director of the Council in a timely manner, and maintaining communication between the Committee and the Council's staff.
 - (D) The Chairperson will certify detailed minutes of meetings of the Artificial Production Advisory Committee. The minutes will include a description of matters discussed, conclusions reached, actions taken, persons invited to meet with the Committee, and

persons in attendance. The minutes also will include copies of reports received, issued or approved by the Committee. Minutes of meetings will be prepared and released within ten days of the meeting, unless an extension is granted by the Management Officer. The Management Officer will distribute copies of the minutes to members of the Committee and the other interested persons.

- (E) Sub-groups of the Artificial Production Advisory Committee may be established by the Chairperson of the Committee to undertake particular aspects of the Committee's work. Methods for organizing the work and procedures of the Committee must follow the scope of responsibilities assigned to the Committee by the Council. The work of the staff for the Committee will include making arrangements for Committee meetings, solving logistical problems, and providing clerical services.
 - (F) The Chairperson will be responsible for calling meetings, setting the agenda, closing meetings, coordinating work with the Council, and managing the business functions.
11. Policy: The advisory committee policy approved and adopted by the Council on May 17, 1982, as amended from time to time, will apply to the Artificial Production Advisory Committee.
 12. Estimated Frequency of Committee Meetings: The Chairperson of the Artificial Production Advisory Committee, after consultation with the Management Officer, or his designee, will call meetings as necessary. All meetings will be open to the public, unless closed pursuant to 5 U.S.C. §552b(c). Timely notice of meetings, including agendas, will be given. Interested persons may attend Committee meetings and appear before or file statements with the Committee, subject to such reasonable rules as the Committee may prescribe.
 13. Reimbursement of Expenses: The Council will reimburse Artificial Production Advisory Committee members for travel costs, including per diem in lieu of subsistence in accordance with the Council's travel regulations for contractors and advisory committee members, for the purpose of attending Committee meetings as authorized by 5 U.S.C. §5703. In addition, the Council may contract with Board members or others to carry out specific tasks. In particular cases, and with Council approval, the Artificial Production Advisory Committee may recommend the use of consultants to accomplish an assigned task.
 14. Duration: The Artificial Production Advisory Committee will terminate two years from the filing date of this Charter, unless renewed in accordance with the Federal Advisory Committee Act. All members of the Committee serve at the pleasure of the Council.

This Charter for the Artificial Production Advisory Committee was approved and adopted at a duly called meeting of the Pacific Northwest Power and Conservation Planning Council,
_____, in _____, _____.

PACIFIC NORTHWEST ELECTRIC POWER
AND CONSERVATION PLANNING COUNCIL

By: _____
Frank L. (“Larry”) Cassidy, Chairman

Date Filed: _____

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